

JOB DESCRIPTION



Head Cook

Paid - \$1200/Week + Room and Board

Role Description

Camp Narnia is a volunteer run residential summer camp program for children age 6-15, and work experience youth age 16-17. The Head Cook runs our small kitchen to prepare three meals per day plus dessert and snacks for campers, volunteers and staff at the camp. The Head Cook works flexible full time hours cooking in the camp kitchen, directing assistant cooks, ordering food and managing kitchen safety and hygiene.

Responsibilities

- Work a flexible daily schedule in coordination with other kitchen staff to ensure all meals are covered during the day.
- Prep, cook and plate food in the camp kitchen
- Clean cooking pots, pans and utensils as needed
- Clean the camp kitchen and surrounding area to meet the Island Health food and hygiene standards
- Follow the Camp Narnia menu and food ordering guides to ensure quality and minimal waste
- Complete all temperature checks, fridge inspections, labeling and scheduled cleaning tasks required by Island Health for safe operation of a commercial kitchen.
- Prepare special meals for campers and staff with dietary restrictions, e.g.: Gluten Free, Lactose Free, Vegan, Keto, etc.

Personal Specification

A Head Cook has a minimum of three years' experience in a kitchen setting, and some experience in a supervisory kitchen role. They are able to work flexible hours, committed to high standards of hygiene and food quality, and producing healthy food with minimal waste. The Head Cook demonstrates strong leadership and integrity, is able to direct and delegate to their team, and presents a positive and welcoming attitude to children and staff at the camp.

Conditions of Employment

Camp staff are paid bi-weekly, either on payroll or cash with invoice. Cooks start in the 1st week of July and finish in the last full week of August for a total of 8 weeks of work. Shifts cover some weekend work, with a 2-day break over the August long-weekend.

This is a full-time seasonal position for the weeks that Camp Narnia is operating. While candidates available for the full 8 weeks of work will be given priority, Camp Narnia will consider cooks who need to take some time off during the summer.

Camp Narnia is an alcohol and drug-free site. Any drinking, smoking or other substance use must happen off-site and away from campers. Staff can never be under the influence of non-prescription drugs or alcohol while working.