



Camp Narnia Guide for Guest Groups

Welcome

Camp Narnia is a member of the Canadian Camping Association and an accredited camp of the British Columbia Camping Association. We have been in operation since 1986 providing a wide range of programs for children, youth and corporations. When we are not running our own programs the Camp is available for rental by private and community groups.

Terms & Conditions of Use

Guest groups must agree to the rules and policies outlined on this document. All activities and program objectives must respect local, provincial and federal laws.

Pets

Pets are permitted on the camp property provided they are on a leash.

Alcohol

Consumption of alcohol at Camp Narnia is only permitted with special arrangements made through the camp director. We reserve the right to terminate rental agreements, without refund, for unauthorized serving or consumption of alcohol.

Media Events

Guest groups must have written approval from Camp Narnia to conduct Media Relations on site.

Smoking

Camp Narnia is strictly a non-smoking area. Exceptions may only be granted and a special area designated upon approval from camp director.

Arrival & Departure

Please ensure that the arrival and departure times on your agreement are accurate. The office must be advised if your arrival or departure time changes. Early arrivals or late departures will only be considered if they do not interfere with other groups. Additional charges may apply.

Catering

Our catering staff will provide all your meals, snacks and coffee service needs. Special diets and tastes are cheerfully accommodated with advance notice. A package outlining menu options is available from the office.

Unless otherwise arranged meal times are:

8:30 am	Breakfast
12:30 pm	Lunch
5:30 pm	Dinner

Coffee, tea and fresh fruit are available all day. An evening snack will be prepared and served as part of your camp program.

Parking

Parking is only permitted in designated areas. Vehicles may unload by cabin buildings and move vehicles to designated parking.

Clean up

Groups are responsible for setting up and taking down furniture and decorations.

During your visit our staff will clean the washrooms and dining room daily.

Prior to departure guests are responsible for:

- Returning furniture and mattresses to their original locations
- Stacking the dining room chairs back to original location
- Removing all decorations and picking up all litter

Camp Fires

Fires are only permitted in the fireplace and designated fire pits.

Chopping wood is only permitted in designated areas.

Candles and Incense

Candles used for ceremonial or ambience purposes must be in an appropriate holder or lantern and used only in the main building. Open flames, including candles and incense, are not permitted in any buildings.

Decorations and Signs

Tape, pins and tacks may be used on wood beams and walls on the veranda and in the main activity room.

Directional signs placed along the route to the camp must be removed when your group departs.

Emergencies

Guest groups are responsible for providing their own first aid kits and ensuring a vehicle is on site for emergency transportation needs.

Dial 9-1-1 to call for Ambulance, Police or for Fire department assistance. Poison Control: 1-800-567-8911

Directions for emergency vehicles: Drive west on Shawnigan-Mill Bay Rd. towards Shawnigan Lake, left on Sylvester Road past end of paved part of road, left at

Camp Narnia entrance sign. One staff member should meet emergency vehicle at main gate.

If you have a serious emergency notify Camp Director – Carol Toal at her residence in main building.

The office closes at 5:00 pm weekdays, but there are staff on site 24 hours. If you have problems or questions, contact the staff member in charge.

The closest hospital is in Duncan 30 minutes from camp.

Accommodation

Camp Narnia features three types of sleeping accommodation: cabins, tents on platforms and staff quarters. There are 11 cabins sleeping 8 persons each and 9 tents sleeping 56 total, they are not winterized nor equipped with electricity or lights. The staff quarters sleep 12 and are equipped with lights, heat and electricity they are only available to small groups in the low season. Guests must provide their own bedding or sleeping bag.

There is a wash building with three separate washrooms, a total of six showers, six toilets and full laundry facilities.

Lost & Found

Items found after your departure will be kept for two weeks then turned over to a local Thrift Store.

Site Tours

Site tours are available by scheduled appointment.

Nearest Stores & Services

The closest stores are located in Mill Bay Shopping Centre (approx. 10 minute drive): Thrifty Food's Grocery Store, CIBC Bank, Pharmasave Drug Store, Clothing store, restaurants and many other small shops.

Telephone

The office telephone is only available to groups in emergency situations. There is cellular reception in the area and groups are encouraged to bring their own phone.

Laundry Machines

There is a washer and dryer available for emergency use, but guests should bring enough clothing for the entire stay. Please, no shoes in the dryer.